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# Xavier Bankhead

## Public Relations Student

Winston-Salem, North Carolina  
(336)-997-3597  
zabo1824@gmail.com

### SKILLS

**Public Relations Specialist Landscaper**  
**Adobe Photoshop Novice Public Speaker**  
**Writer Photographer Video Editor Cook**  
**Waiter**

### EXPERIENCE

#### **Arlene's Cafe, Greensboro, North Carolina -** *Cashier*

April 2018 - July 2018

- Cashiered for a cafe in Downtown Greensboro.
- Waited tables for events and performances.

#### **Arlene's Kitchen, Greensboro, North Carolina -** *Fry Cook/ Shift Manager*

September 2018 - July 2019

- Cooked the food for the kitchen.
- Managed inventory.

#### **State Electric, Winston-Salem, North Carolina -** *Warehouse Worker*

May 2019 - August 2019

- Completed orders sent to the warehouse.
- Reviewed orders before they shipped.

#### **Arlene's Restaurant, Greensboro- Cook/** *Waiter*

September 2019 - May 2020

- Worked with the chef and servers to make sure food made it to the customers correctly and in a timely manner.
- Operated as a cook and waiter.

#### **NCAT TV Studio, Greensboro, North Carolina -** *Internship*

January 2021 - May 2021

- Production assistant for the NCAT TV Studio.
- Prepared the TV Studio for filming.

#### **Zay's Lawn Service, Winston-Salem, North Carolina -** *Owner/ Landscaper*

October 2020 - Current

- Mow, trim, and control weeds.
- Manage all social media accounts to promote, and attend to all customer needs.

#### **Joy Cook PR Group, Greensboro, North Carolina -** *Social Media & Marketing Intern*

September 2021 - Current

- Increase brand awareness, drive internet traffic, and increase online activity within an assigned project.
- Created infographics, social media, and situation analysis on assigned projects.

### EDUCATION

#### **Quality Education Academy,** **Winston-Salem- High School**

August 2010 - May 2018

**Valedictorian**

**Crosby Scholar President**

#### **Forsyth Technical Community College,** **Winston-Salem**

January 2017 - May 2018

#### **North Carolina Agricultural & Technical State University, Greensboro**

August 2018 - Present

**GPA: 3.01**